

# *Payroll*

Operating payroll is becoming more and more complex, time consuming and expensive. Outsourcing the administration to our specialist payroll bureau is the ideal solution. We provide a complete service for businesses of all sizes so that you can save time and concentrate solely on running your business.

*Accounting for your Success*

[www.whitingandpartners.co.uk](http://www.whitingandpartners.co.uk)

**WHITING  
&  
PARTNERS**  
Chartered Accountants &  
Business Advisers



## Whiting & Partners Payroll Services

- Compliance
- Advice
- Planning

*'As well as releasing your time and ensuring the quality of wages administration, outsourcing payroll administration will usually save you money. We assume responsibility for software updates, purchasing stationery and keeping up-to-date with constant legislative changes. We will also ensure that you pay no more PAYE/NIC tax than you absolutely have to.'*

Whiting & Partners long established, dedicated Payroll bureau is responsible for wages processing, staff cover, PAYE/NIC technical aspects, all IT issues, stationery procurement and maintaining the general confidentiality of this sensitive information.

With our wealth of experience we cater for all requirements. This is reflected by our diverse client base that includes pension schemes and businesses with 2 to 250 employees, including those consisting partly or wholly of sub-contractors.

We also provide cover for in-house payroll departments during periods of staff absenteeism.

### Advice

Our specialists can give you advice on the following:

- National minimum wage requirements
- Legal requirements for offering your employees access to stakeholder pensions
- Payroll implications of IR35
- Provision of non taxable benefits in kind

### Bury St Edmunds Office

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Payroll

### Planning

We can also undertake:

- PAYE/NIC health check reviews prior to an HMRC control visit
- Tax efficient remuneration planning

### Compliance

We have the specific sector expertise to deal with:

- Calculating net pay, supplying you with security payslips and advising how much PAYE and NIC is payable
- Preparing all necessary P45 forms, when an employee leaves
- Preparing end of year returns P35 and P60/P14s before filing these with HMRC in advance of the statutory deadlines
- Arranging for your employees to be paid by BACS, or other electronic means
- Providing ongoing ad hoc support for all of your wages queries
- Preparing forms P11d and calculating the resultant class 1a NIC liability
- Operating both a payroll and CIS bureau service for building contractors
- Pension schemes

### Mildenhall Office

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### Wisbech Office

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